

Application for In-State Residence and Tuition Status

The following documentation does not guarantee a residency change, but may strengthen your claim for in-state residency status. If you choose to submit any or all of the following, please attach copies to the “Application for In-State Residence and Tuition Status.”

Residency applications, including military waivers, must be submitted along with all supporting documentation by 5pm on first class day for which in-state residency for tuition purpose is being sought.

A letter explaining your rationale for your claim to residency for in-state tuition purposes

Documents of residence for the past 12 months (i.e., lease/notarized statement from landlord).

Copy of Federal and State tax returns for the previous year. Include copy of parent’s tax return if you are under the age of 24.

If independent (are not claimed as a dependent on anyone else’s income taxes, and do not receive financial support from parents or legal guardian), you should include a separate budget detailing how the last 12 months of expenses (tuition, rent, car payment, etc.) have been personally financed.

Year-to-date cumulative wage earnings statements from all jobs held for the current year and/or for the past 12 months.

Evidence of you being a registered voter (in North Carolina).

Evidence of motor vehicle ownership(s)—registration card.

Copy of a valid North Carolina Driver’s License.

Evidence of employment (paystubs, W2, letter from employer) and/or other means of financial support (i.e., student loans, scholarships, etc.).

Evidence that you filed personal property or real property returns.

Evidence of membership in community professional associations, unions, church, or other organizations.

If you are a minor, your parents or legal guardian(s) must produce evidence of their domicile (legal place of residence).

Copy of court-appointed legal guardianship.

If you are an alien, you must provide a copy of your residence status document issued by the Immigration and Naturalization Services.

Please visit www.ecu.edu/registrar/ for more information regarding residency for in-state tuition purposes.

Residency Reclassification Application (Graduate School)

Date _____ Signature _____

Important—Read these Instructions Before Completing this Application

1. This application must be completed for purposes of assisting in the determination of whether or not you are eligible for in-state tuition rates. Under North Carolina law, a person may qualify as a resident for tuition purposes in North Carolina, thereby being eligible for a tuition rate lower than that of nonresidents for tuition purposes. Copies of the applicable law and of implementing regulations are available for inspection at Joyner Library and may be examined upon request. In essence, the controlling North Carolina statute (G.S. 116-143.1) requires that, "To qualify as a resident for tuition purposes, a person must have established legal residence (domicile) in North Carolina and maintained that legal residence for at least 12 months immediately prior to his or her classification as a resident for tuition purposes." G.S. 116-143.1 also sets forth statutory definitions, rules, and special provisions for determining resident status for tuition purposes. These provisions include special rules with respect to persons who are married or who are within identified subclasses of minors. Certain aliens may also qualify for resident tuition status. The residence manual, located at Joyner Library, should be consulted for these statutory and regulatory conditions.
 2. **Respond to all questions** within the part(s) of this form that you are to complete. Incomplete forms may be returned. If any question is not applicable to your situation, write "not applicable" or "N/A." **Use exact dates.**
 3. **Print or type all responses.** If necessary, write "see attached" in the space provided, and use separate additional sheets, numbering your responses the same as the corresponding question and stapling or taping these sheets to this application form.
 4. **Be completely accurate** to the best of your knowledge and understanding. Knowing falsification of your responses may subject you to disciplinary action including dismissal from the institution. **When "date" is requested, give month, day, and year.**
 5. It might be advantageous to you to describe on attached sheets why you feel you are entitled to the in-state rate of tuition.
 6. **Sign and date** this application where indicated to make those acknowledgments and certifications necessary to render this a viable application.
- Upon completion, return this form to:**
Residency Officer, The Graduate School, 131 Ragsdale Hall, Mail Stop 570,
East Carolina University, Greenville, NC 27858-4353 or fax to 252-328-6071.
- Application and supporting documents must be received by the fifth day of classes of the term for which you are applying.**

NOTE: All information contained in this form is confidential and used only for the determination of your residency status. It is not used in the determination of your admission in any manner.

1. Applicant's Full Name	ECU ID#
2. Are you currently enrolled in this institution? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you applying for admission? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Circle the earliest term and indicate the year in which you want this decision to apply.	
Fall	Spring
First Summer Session	Second Summer Session
Year _____	
3. Country of Citizenship _____ If not a U.S. citizen, what is your current visa status? (You must attach a photocopy of the most recent visa document.)	
4. Date of Birth _____	Place of Birth _____
5. Current address while attending this institution _____	
Street/RFD _____ City _____	
State _____	County _____
Zip Code _____	Telephone _____
Beginning date _____	
6. Current permanent home address _____	
Street/RFD _____ City _____	
State _____	County _____
Zip Code _____	Telephone _____
Beginning date _____	
7. (a.) Last previous home address in North Carolina _____	
Street/RFD _____ City _____	
State _____	County _____
Zip Code _____	Telephone _____
How long? (years) _____	From (date) _____
	To (date) _____
(b.) Last previous home address outside of North Carolina _____	
Street/RFD _____ City _____	
State _____	County _____
Zip Code _____	Telephone _____
How long? (years) _____	From (date) _____
	To (date) _____

8. When did you move to North Carolina? Reason Date

9. From what state or foreign country did you move to North Carolina?

10. When do you claim that you began your legal residence (domicile) in North Carolina? (date)

11. Has your residency status for tuition purposes ever been previously determined by any North Carolina public educational institution? [] Yes [] No If yes, (a.) Give name of institution (b.) Check classification: [] Resident [] Nonresident (c.) Give last term and year you were so classified

12. Secondary (high or preparatory) schools you attended, in sequence (a.) Name Address (Place and State) Dates Attended (From/To) (b.) Name Address (Place and State) Dates Attended (From/To)

13. List all postsecondary schools (universities, colleges, junior colleges, community colleges, etc.) you have attended, in sequence (including this institution) (a.) Name Address (Place and State) Dates Attended (From/To) (b.) Name Address (Place and State) Dates Attended (From/To)

14. Father living? [] Yes [] No Name Occupation Permanent home address Beginning date at this address

15. Mother living? [] Yes [] No Name Occupation Permanent home address Beginning date at this address

16. Who (including yourself) last claimed you as an exemption on state and/or federal income tax returns, for what year, and in what state filed? (a.) On state return for tax year, filed in (state), on (date) Name Relationship to you (b.) On federal return for tax year, filed in (state), on (date) Name Relationship to you (c.) Is it the present intention of anyone (including yourself) to claim you as a dependent on state and/or federal income tax returns for the current tax year? [] Yes [] No If yes, who will file the tax return? (full name) If yes, in what state will the return be filed?

17. List in chronological order to date of this application all places where you have spent at least seven consecutive days during the past two years. Your response must include your current address, all other places lived, and vacations. (Attach additional pages as needed.) (a.) Place Dates (From/To) Purpose (b.) Place Dates (From/To) Purpose (c.) Place Dates (From/To) Purpose (d.) Place Dates (From/To) Purpose (e.) Place Dates (From/To) Purpose (f.) Place Dates (From/To) Purpose

18. Name each state (or foreign country) where you did any of the following. If never done, write "never." MOST RECENT ACTIVITY State Month/Day/Year ACTIVITY IMMEDIATELY PRIOR TO THE MOST RECENT ACTIVITY State Month/Day/Year (a.) Registered to vote (b.) Voted (c.) Called to serve on jury duty (d.) Acquired or renewed driver's license (state)

	MOST RECENT ACTIVITY	ACTIVITY IMMEDIATELY PRIOR TO THE MOST RECENT ACTIVITY
	State Month/Day/Year	State Month/Day/Year
(e.) Acquired ownership of property for use as your principal dwelling	_____	_____
(f.) Inclusive dates of such property ownership	From _____ To _____	From _____ To _____
(g.) Listed personal property for taxation in the county where you live	_____	_____
(h.) Had state income tax withheld from your pay during the current tax year?	<input type="checkbox"/> Yes <input type="checkbox"/> No States(s) _____	Beginning (Month/Day/Year) _____
During the previous year?	<input type="checkbox"/> Yes <input type="checkbox"/> No States(s) _____	Beginning (Month/Day/Year) _____
Was all of the amount withheld refunded to you?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
(i.) Filed state income tax return	_____	_____
Filed as a resident or nonresident?	_____	_____
(j.) Registered/licensed a motor vehicle (car, truck, or other requiring license—list all)		

Type of Vehicle	Where Registered/Licensed	Month/Day/Year
_____	_____	_____
Type of Vehicle	Where Registered/Licensed	Month/Day/Year
_____	_____	_____
Were any of your previous vehicles registered in North Carolina? <input type="checkbox"/> Yes <input type="checkbox"/> No When? _____		

19. Car(s) or other motor vehicle(s) that you currently operate in North Carolina are owned by

Name	Address
_____	_____
Registered/licensed in (state or foreign country)	Insured in the name of
_____	_____
Address	

20. List the addresses at which you own and maintain personal property (clothing, furniture, cars, boats, savings accounts, dogs, jewelry, appliances, etc.) and give percentage of value (of total personal property) maintained at each.

Address	Percent at this address
_____	_____
Address	Percent at this address
_____	_____

21. List your employment for wages in the last twenty-four months, latest first.

Employer	City	State	From/To	Hours/Week	Approximate Income
_____	_____	_____	_____	_____	_____
Employer	City	State	From/To	Hours/Week	Approximate Income
_____	_____	_____	_____	_____	_____

22. List the sources and use of the money required to meet your expenses.

Source	PRECEDING CALENDAR YEAR		CURRENT CALENDAR YEAR	
	Percent of Total	Used For	Percent of Total	Used For
Your earnings	_____	_____	_____	_____
Your savings	_____	_____	_____	_____
Parent(s) or Guardian	_____	_____	_____	_____
Name	_____			
Spouse's earning	_____	_____	_____	_____
Other (specify)	_____	_____	_____	_____
Total	100%	_____	100%	_____

- 23.** (a.) Have you, your spouse, or either of your parents been in active military service within the past two years? Yes No
- (b.) Have you or anyone entitled to claim you as a dependent been in active military service or other federal government employment within the past two years? Yes No
- (c.) If "yes," answer the following for each person and attach a copy of the "Leave and Earnings Statement" for the most recent pay period and for the pay period 12 months ago.

Name	Relationship to you
_____	_____
Home address upon entry	

Official home address now	Date this home address was declared
_____	_____
Home address upon discharge	Date of discharge
_____	_____

Official home address now	Date this home address was declared
Home address upon discharge	Date of discharge
State residence you most recently claimed on DD Form 2058 (State of Legal Residence Certificate)	Date you completed that DD Form 2058
Place to which you were paid mileage upon discharge	State tax withheld for what state
	Since

24. Answer the questions below for each of the following individuals.

- (a.) Your parents (or legal guardian) if you now live with them or have lived with them in the past 24 months OR if they have claimed you as a dependent for tax purposes in the past twenty-four months. Answer this question for your father unless your parents are separated or divorced. If your parents are separated or divorced, answer this question for both parents.
- (b.) Any other person who has claimed you as a dependent for tax purposes within the past 24 months.

(1.) Name of person	Relationship to you
Permanent home address	Lived at this address since (date)

- (2.) Places (states or foreign countries) and dates where each of the following acts (1) was performed by each such person within the last 24 months or (2) if not done in the last 24 months, where such person last did each act (if never done, write "never").

	STATE	MONTH/DAY/YEAR	STATE	MONTH/DAY/YEAR
(a.) Registered to vote	_____	_____	_____	_____
(b.) Voted	_____	_____	_____	_____
(c.) Acquired or renewed driver's license (state)	_____	_____	_____	_____
(d.) Acquired ownership of property for use as principal dwelling	_____	_____	_____	_____
(e.) Listed personal property for taxation	_____	_____	_____	_____
(f.) Filed state income tax return	_____	_____	_____	_____
Filed as a resident or nonresident?	_____	_____	_____	_____
(g.) Registered/licensed motor vehicles	_____	_____	_____	_____
(h.) Claimed you as an exemption on State income tax return	_____	_____	_____	_____
Federal income tax return	_____	_____	_____	_____

25. Although your marital status is not used in the determination of your admission in any way, it may provide additional supporting evidence that you are a resident for tuition purposes in North Carolina. **You may voluntarily complete the following if you feel that this is true in your case.**

- (a.) Are you married? Yes No
- | | | |
|--------------------|----------------------|--------------------|
| Since (exact date) | Occupation of spouse | Since (exact date) |
|--------------------|----------------------|--------------------|

- (b.) List all of your spouse's employment during the previous two years.

Name of employer	Local address of employer	Exact dates of employment (from/to)
Name of employer	Local address of employer	Exact dates of employment (from/to)
Name of employer	Local address of employer	Exact dates of employment (from/to)

26. If there are additional circumstances, events, or acts that you feel support your claim to North Carolina residence for tuition purposes, describe each, specifying the place and date of its occurrence. Use additional pages as needed.

27. E-mail address

I hereby certify that all information I have set forth herein is true to the best of my knowledge, pursuant to my reasonable inquiry where needed. I hereby acknowledge that the institution may verify the information set forth herein from sources accessible under law to the institution, but that the institution may divulge the contents of this application only as permitted under the Family Educational Rights and Privacy Act of 1974 if I am, or have been, in attendance at this institution.

Applicant's signature	Date
Signature of parent or guardian (If applicant is under 18 years of age)	Date