

# EAST CAROLINA UNIVERSITY BILATERAL AGREEMENT

*For students taking courses at another institution for transfer to East Carolina University*

**THIS BILATERAL AGREEMENT** (Agreement) is made as of the date of the last signature below (the Effective Date) by and between **EAST CAROLINA UNIVERSITY (ECU)**, a constituent institution of the University of North Carolina on behalf of the

(1) East Carolina University and (2) College of Nursing and (3) Cape Fear Community College

Name of College

Department

Agency

**WHEREAS**, Students desire to take courses (the Courses) at the Agency and have those courses transfer to ECU and,

**WHEREAS**, Agency agrees to allow students to take courses as indicated on Exhibit B, which Exhibit B as defined in Section 3 below; and,

**WHEREAS**, ECU will allow students to transfer the Courses to ECU.

**NOW, THEREFORE**, in consideration of the promises and covenants made each to the other, the parties hereto agree as follows:

1. The term of this Agreement (Term) shall begin on the Effective Date and shall continue for a period of three (3) years. Either party may terminate this Agreement, with or without cause, by providing 30 days written notice to the other party. Additionally, this Agreement may be terminated as outlined herein or because of breach. However, any students who have matriculated at ECU pursuant to this Agreement shall be continued through completion of the Degree Program.
2. Attached hereto, and incorporated herein by reference as if fully set out, is “Exhibit A”, which outlines all academic requirements for admission into the University and specific requirements for admission into the program (reference current catalog).
3. Also attached hereto, and incorporated herein by reference as if fully set out, is “Exhibit B”, which contains the transfer course table.
4. Agency certifies that instructors teaching courses listed in the Exhibit B transfer course table meet the minimum faculty credentialing requirements for ECU’s regional accrediting body, the Southern Association of Colleges and Schools Commission on Colleges.
5. ECU and Agency shall each appoint a designated representative to coordinate the requirements of this agreement.

6. Each party shall keep the other party informed of changes in curriculum, program and staff that may affect the requirements of this agreement. If courses listed in "Exhibit B" change, the parties will review the changes and, if acceptable, a new "Exhibit B" reflecting those changes may be substituted. The parties shall indicate on the new "Exhibit B" the effective date of the changes. If the changes are not acceptable to either party, then this Agreement may be renegotiated or terminated.
7. Agency shall not discriminate on the basis of race/ethnicity, color, gender identity, national origin, religion, sex, sexual orientation, age, veteran status, political affiliation, genetic information, or disability.
8. The ECU Bilateral Agreement Committee (Committee) shall review the Program biennially to determine its effectiveness. The Committee's review will be in accordance with the standards set out in Section 3 of ECU Regulation No. 02.07.04, Approval and Review of Bilateral Agreements.
9. Agency shall be considered an independent contractor and as such shall be wholly responsible for its work in accordance with this Agreement. Nothing herein is intended or shall be construed to establish any agency, partnership, or joint venture between Agency and ECU.
10. Notwithstanding any other provision of this Agreement, the liability of ECU, as an agency of the State of North Carolina, for any injury or damage arising out of ECU's, its employees' or agents' performance under this Agreement is subject to the limitations of the North Carolina Tort Claims Act, N.C.G.S. §143-291, *et. seq.* (the "Act"). ECU does not waive any rights or defenses under the Act or the rights and authority of the Attorney General of the State of North Carolina to represent ECU.
11. Agency shall indemnify and hold ECU, its trustees, officers, employees and agents harmless for any and all claims, loss, liability, demands, or damages, including attorney's fees and court costs, due to the negligent acts of Agency's employees or agents in Agency's performance of this Agreement. This Section 10 shall not apply if the Agency is an agency of the State of North Carolina covered under the Act.
12. ECU has determined that Agency is a school official with a legitimate educational interest under the Family Educational Rights and Privacy Act (FERPA). If ECU provides Agency with "personally identifiable information" from a student's education record as defined by FERPA, 34 CFR §99.3, Agency hereby certifies that collection of this information from ECU is necessary for Agency's duties and responsibilities under this Agreement. Agency further certifies that it shall maintain the confidential status of the education records in their custody, and that it shall maintain the personally identifiable information as directed by FERPA. Failure to abide by FERPA may result in the interruption, suspension and/or termination of the relationship with Agency for a period of at least five (5) years from the date of the violation. If Agency experiences a breach relating to this information or if Agency re-discloses this information, Agency shall immediately notify ECU. To the extent allowed by law, Agency shall indemnify ECU for any breach of confidentiality or failure of its responsibilities to protect confidential information. Specifically, these costs may include, but

are not limited to, the cost of notification of affected persons as a result of its unauthorized release of ECU data provided to Agency pursuant to this Agreement.

13. During the Term of this Agreement, Agency shall, at its sole cost and expense, purchase and maintain general liability insurance with combined single limits coverage for bodily injury and property damage of not less than \$1,000,000.00 dollars per occurrence, \$2,000,000.00 dollars aggregate. Such insurance shall be issued in the name of the Agency with ECU and the State of North Carolina named as additional insureds or loss payees, using ISO Form 2026, or equivalent. Agency shall provide each policy or certificate of the policy issued on Accord Form 25 or equivalent, together with evidence of payment of premiums to ECU not less than 10 days after the Effective Date, and upon renewal of the policy, not less than 30 days prior to expiration of the term of the policy. Additionally, each policy shall have an endorsement that the policy shall not be cancelled or materially changed without at least 30 days prior written notice to ECU and an endorsement to the fact that no act or omission of Agency shall invalidate the interest of ECU. The policy shall be issued by an insurance company with an A. M. Best rating of "A" or better, and shall be issued by a company qualified to do business in the State of North Carolina. This Section 12 shall not apply if the Agency is an agency of the State of North Carolina or if Agency is self-insured, provided Agency shall provide proof of self-insurance in accordance with the notice requirements of this Section 12.

14. Notices: Any notices or other communications between the parties shall be in writing and shall be given effectively if: posted by certified United States Mail, postage prepaid, return receipt requested or delivered by an overnight delivery service that keeps proof of delivery. Any notice or communications shall be addressed as follows or at such other address as may be from time to time designated in writing in accordance with this Section 13:

If to ECU: (4)

East Carolina University  
Greenville, NC 27858-4353

With a copy to: University Attorney  
215 Spilman Building  
East Carolina University  
Greenville, NC 27858-4353

If to Agency: (5) Jim Morton  
President, Cape Fear Community College  
411 North Front Street  
Wilmington, NC 28412

15. The place of this Agreement, its sites and forum, shall be Pitt County, North Carolina, and in said County and of said State such matters whether sounding in contract or tort relating to the validity, construction, interpretation, or enforcement shall be determined.

16. This Agreement contains the entire agreement of the parties and there are no representations, inducement, or other provisions other than those expressed herein. All changes, additions or deletions to this Agreement shall be in writing and executed by authorized representative(s) of each party.
17. The Auditor of the State of North Carolina and/or ECU's internal auditor shall have access to persons and records as a result of all agreements entered into by ECU in accordance with N.C.G.S. §147-64.7.

**IN WITNESS THEREOF**, the parties have executed this Agreement in duplicate originals, one of which is retained by each of the parties, effective as of the date of the last signature below.

**East Carolina University**

**(18) Cape Fear Community College**  
Agency

DocuSigned by:  
*Susan Kidd*  
854E1711A4A1491...  
**(6)** Signature of Department Chair  
**(7)** Print Name: Dr. Susan Kidd (kidds@ecu.edu)  
**(8)** Date: 4/13/2022 | 4:52 PM EDT

DocuSigned by:  
*Brenda Holland*  
1D06E6C68B2140E...  
**(19)** Signature of authorized Agent of Agency\*  
**(20)** Title: Nursing Department Chair  
**(21)** Print Name: Brenda Holland  
**(22)** Date: 4/6/2022 | 9:51 AM EDT

DocuSigned by:  
*Sylvia Brown*  
8DDA8B310772425...  
**(9)** Signature of Dean of College  
**(10)** Print Name: Dr. Sylvia T. Brown (brownst@ecu.edu)  
**(11)** Date: 4/13/2022 | 5:11 PM EDT

DocuSigned by:  
*Mary Ellen Naylor*  
02D9D3DDG6554F4...  
Signature of additional authorized Agent of Agency  
(if desired or required by agency)  
Title: Dean, Health and Human Services  
Print Name: Dr. Mary Ellen Naylor  
Date: 4/6/2022 | 9:55 AM EDT

DocuSigned by:  
*Cynthia Bellacero*  
0178FC5B882D489...  
**(12)** Signature of Chair, University Bilateral Agreements Committee  
**(13)** Print Name: Dr. Cyndi Bellacero (bellaceroc18@ecu.edu)  
**(14)** Date: 4/14/2022 | 7:27 AM EDT

DocuSigned by:  
*Jason Chaffin*  
C417CC8AD883481...  
Signature of additional authorized Agent of Agency  
(if desired or required by agency)  
Title: Vice President of Academic Affairs  
Print Name: Dr. John Chaffin  
Date: 4/13/2022 | 7:55 AM EDT

DocuSigned by:  
*Ron Mitchelson*  
858E8A73572442B...  
**(15)** Signature of Interim Vice Chancellor for Health Sciences  
**(16)** Print Name: Dr. Ron Mitchelson (mitchelsonr@ecu.edu)  
**(17)** Date: 4/14/2022 | 7:29 AM EDT

DocuSigned by:  
*James Morton*  
86CBEC2542EB4E2...  
Signature of additional authorized Agent of Agency  
(if desired or required by agency)  
Title: President  
Print Name: Dr. James Morton  
Date: 4/13/2022 | 4:09 PM EDT

\*Person signing warrants that he/she is authorized to bind Agency to this Agreement.

**(23) EXHIBIT A**

Academic requirements for admission into the University and specific requirements for admission into the program.

This Agreement establishes a plan whereby a student at Agency will complete an Associate Degree in Nursing and be admitted to the College of Nursing at ECU for the continuation and completion of a Baccalaureate Degree in Nursing. Upon successful completion of the ECU academic requirements the student shall be awarded a Bachelor of Science Degree in Nursing from ECU

Program Requirements:

1. Complete an Associate Degree in Nursing.
2. Maintain at least a 3.0 GPA
3. Only classes with a “C” or better shall transfer

Students failing to obtain an Associate in Science Degree may transfer courses as shown on Exhibit B provided the students earn a grade of “C” or better in the classes.

Admission Requirements:

- Students admitted to ENC RIBN program of study must meet admission requirements of Cape Fear Community College (CFCC) and ECU.
- Cape Fear Community College (CFCC) RIBN admission standards will meet the standard admission requirements for degree seeking freshman at ECU.
- The ECU Admission Office and Registrar’s Office will accept CFCC official application/admission documents as official copies of ECU application/admission documents for the purpose of entering applicant data into the ECU student data system as a concurrent admitted RIBN student at both Cape Fear Community College and ECU. This condition applies only to accepted RIBN applicants from Cape Fear CC Office of Admission and RIBN coordinator. These documents include but are not limited to: student application, official HS and college transcripts, official SAT or ACT scores, intent to enroll forms, signature pages, the “conviction” question page and other applicant supporting documents.
- ECU Admissions will only process the applications of the selected applicants into the RIBN course of study into the ECU student data system. RIBN students will be classified as “distance education” students at ECU.

- ECU will process the admission applications of the RIBN selected applicants each year, after the January 31st deadline, when RIBN applicants are chosen by CFCC and ECU College of Nursing.
- An ECU application fee, for each accepted RIBN student, will be paid and materials to the ECU office of admission, before ECU can officially accept the student. A student can obtain a fee waiver from their high school counselor and submit to RIBN coordinator, if applicable.
- All documents will be processed through CFCC Office of Admission and RIBN coordinator and official copies provided to the ECU undergraduate admissions office.

#### Academic Procedures:

- CFCC will serve as “home school” for the first three years of students’ enrollment in the RIBN program of study, and ECU will serve as “home school” for students’ fourth year.
- Concurrent admission and continued enrollment for each school (CFCC and ECU) will be ensured for RIBN student each year by maintaining enrollment status at “home school” following the RIBN program of study including one course per semester at ECU.
- If a student is accepted into the RIBN program of study, he or she must maintain a minimum grade of C in all courses. A withdrawal or grade below a C from any course will prohibit progression in the RIBN program of study.
- Upon successful completion of the first three years as a concurrent enrolled student and passing the NCLEX-RN exam, students will matriculate to ECU for the completion of the RIBN program of study.

**(24)Exhibit B**  
**Community College**  
**RIBN Course Transfer Table**

ENC Regionally Increasing Baccalaureate Nurses Program Completion of an Associate Degree of Nursing from Community College and a Bachelor of Science Degree of Nursing from ECU	
Community College Course	East Carolina University Course Equivalent
<i>Year 1 Fall</i>	
<b>ENG 111 (3)</b>	ENGL 1100 (3) Foundations of College Writing
<b>CHM 151 (4)</b>	CHEM 1150/51 (4) General Chemistry I & Lab
<b>BIO 168 (4)</b>	BIOL 2XXX (4) Anat & Physiology I w lab
<b>ACA 111 (1)</b>	COAD 1000 (1)
	<b>THEA 1000 (3)</b>
<i>Total credit hours at community college: 12</i>	<i>Total credit hours at ECU: 3</i>
<i>Year 1 Spring</i>	
<b>CHM 152 (4)</b>	CHEM 1160/61 General Chemistry II & Lab
<b>BIO 169 (4)</b>	BIOL 2XXX (4) Hum Anat & Physiology II w lab
<b>ENG 112 (3)</b>	ENGL 2201 (3) Writing About the Disciplines
	<b>PHIL 1180 (3)</b>
<i>Total credit hours at community college: 11</i>	<i>Total credit hours at ECU: 3</i>
<i>Year 1 Summer</i>	
<b>MAT 143 (3) or MAT 171 (4)</b>	MATH 1050 (3) Explorations in Math or MATH 1065 College Algebra (3)
<b>PSY 150 (3)</b>	PSYC 1000 (3) Introduction to Psychology
<b>BIO 175 (3)</b>	BIOL 2110 (3) Gen Microbiology & Lab
<i>Total credit hours at community college: 10</i>	
<i>Year 2 Fall</i>	
<b>NUR 111 (8)</b>	NURS 1XXX (8) Intro Nursing Concepts
<b>PSY 241 (3)</b>	PSYC 3206 (3) Developmental Psychology
	<b>SOCI 2110 (3)</b>
<i>Total credit hours at community college: 11</i>	<i>Total credit hours at ECU: 3</i>
<i>Year 2 Spring</i>	
<b>NUR 112 (5)</b>	NURS 1XXX (5) Health Illness Concepts
<b>NUR 114 (5)</b>	NURS 1XXX (5) Holistic Health Concepts
	<b>ART 1910 (3) or HU/FA</b>
<i>Total credit hours at community college: 12</i>	<i>Total credit hours at ECU: 3</i>
<i>Year 2 Summer</i>	
<b>NUR 113 (5)</b>	NURS 1XXX (5) Family Health Concepts
<b>MAT 152 (3)</b>	MATH2283 (3) Business Statistics
<i>Total credit hours at community college: 8</i>	
<i>Year 3 Fall</i>	
<b>NUR 211 (5)</b>	NURS 1XXX (5) Health Care Concepts
<b>NUR 212 (5)</b>	NURS 1XXX (5) Health Systems Concepts
	<b>NURS 4901 (5)</b>



<i>Total credit hours at community college: 10</i>	<i>Total credit hours at ECU: 5</i>
<i>Year 3 Spring</i>	
<b>NUR 213 (10)</b>	NURS 1XXX (10) Complex Health Concepts
	<b>NURS 4902 (3)</b>
	<b>NURS 4903 (3)</b>
<i>Total credit hours at community college: 10</i>	<i>Total credit hours at ECU: 6</i>
<i>Year 3 Summer</i>	
	<b>NURS 4904 (4)</b>
	<b>NURS 4905 (4)</b>
	<i>Total credit hours at ECU: 8</i>
<i>Year 4 Fall</i>	
	<b>NURS 4906 (5)</b>
	<b>NURS 4907 (3)</b>
	<i>Total credit hours at ECU: 8</i>
<i>Year 4 Spring</i>	
	<b>NURS 4908 (6)</b>
	<i>Total credit hours at ECU: 6</i>
<i>Total credit hours at community college: 84</i>	<i>Total credit hours at ECU: 45</i>

\* Courses listed in bold are the actual courses taken by RIBN students for the RIBN curriculum.

*For additional information about University Bilateral Agreements, please email the UBA at [ubac@ecu.edu](mailto:ubac@ecu.edu) or visit the [University Bilateral Agreements Committee Website](#).*

