

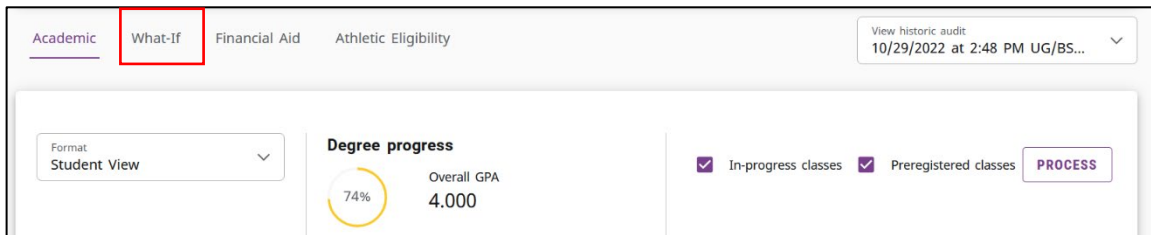
## How do I create a What-If Audit?

### What is a What-if Audit

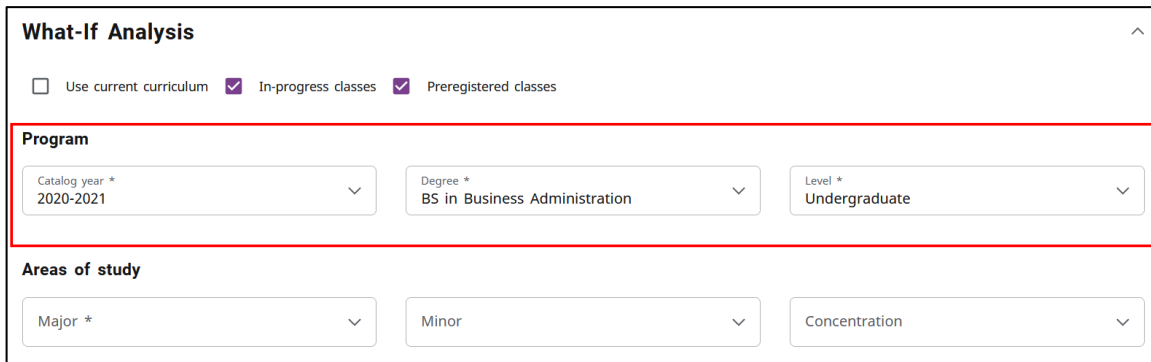
The What-If feature allows you to run a what-if scenario to see how your existing course work would apply to a new major/concentration/minor/catalog year.

### Running a What-if Audit

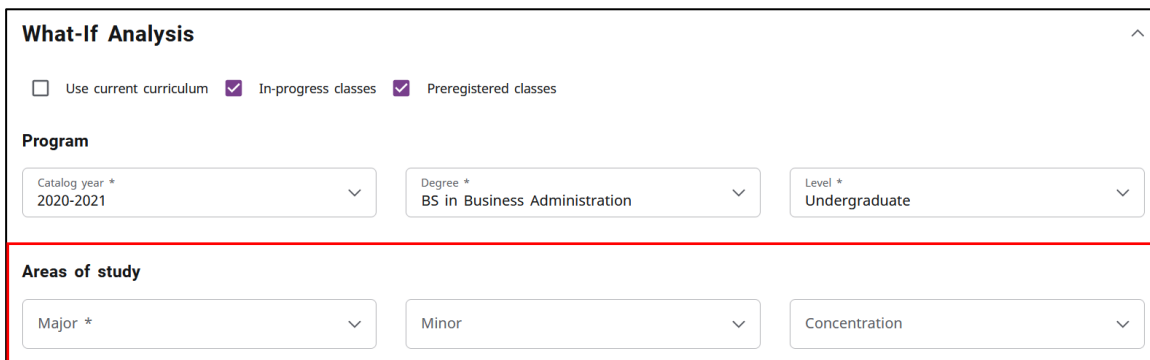
1. Go to your Degree Works audit.
2. Click the What-If link above the Degree Progress block.



3. Complete the Program fields using the Catalog-year, Degree, and Level pull-down menus.



4. Complete the Area of study fields using the Major, Minor, and Concentration pull-down menus.



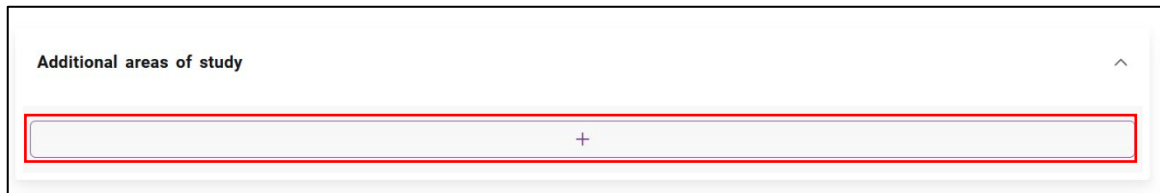
5. A second major can be added using the Additional Area of study. This can only be used if the second major is under the same Degree (BA, BS, BSBA, etc.) as the previous degree enter in the Program section.

a. Click the collapse toggle to open the Additional area of study.



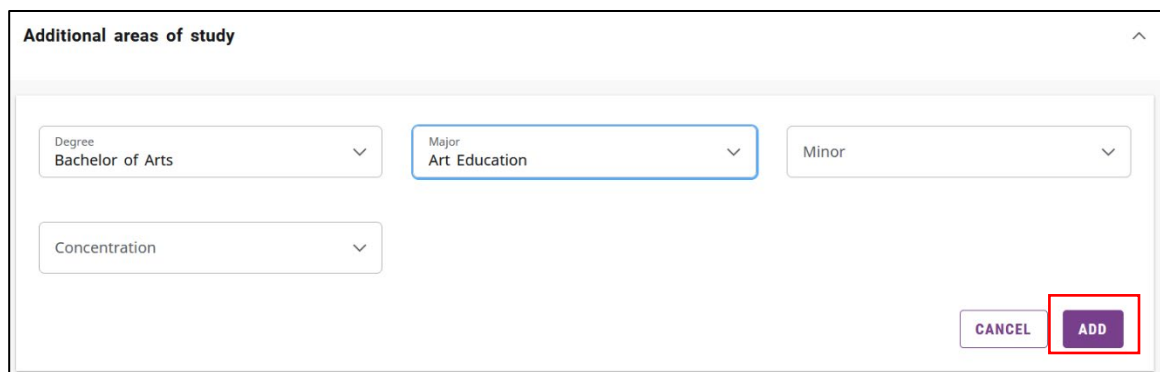
A screenshot of a web form titled "Additional areas of study". On the right side of the header, there is a small downward-pointing arrow icon, which is highlighted with a red rectangular box.

b. Click the + button



A screenshot of the "Additional areas of study" section. The collapse toggle arrow is now an upward-pointing arrow. Below the header, there is a horizontal bar with a plus sign (+) in the center, which is highlighted with a red rectangular box.

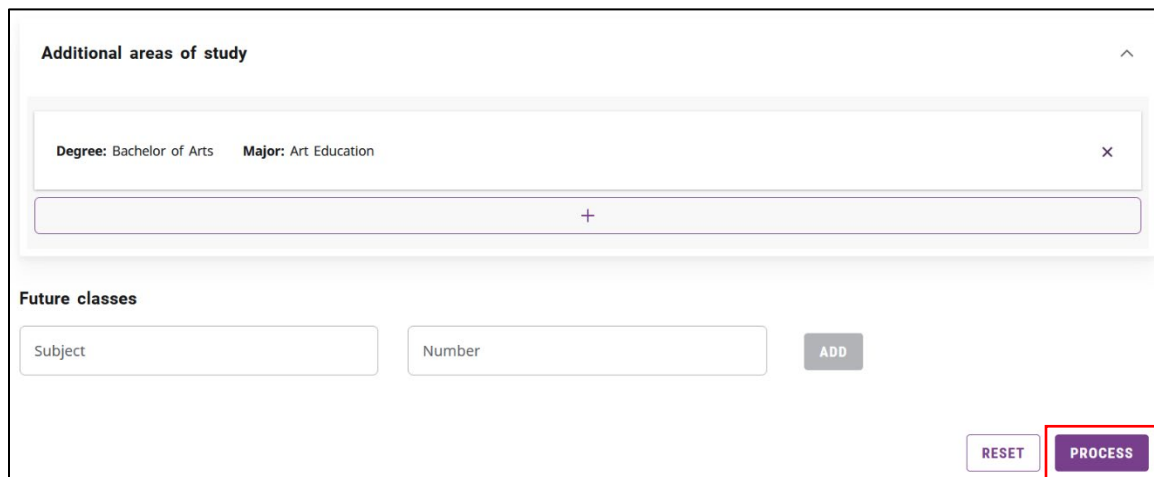
c. Enter the Degree (must match degree entered above), Major, Minor (if applicable), and Concentration (if applicable).



A screenshot of the "Additional areas of study" section. It contains four dropdown menus: "Degree" (set to "Bachelor of Arts"), "Major" (set to "Art Education"), "Minor", and "Concentration". At the bottom right, there are two buttons: "CANCEL" and "ADD". The "ADD" button is highlighted with a red rectangular box.

d. Click Add.

6. Click Process to run the What-If audit.



A screenshot of the "Additional areas of study" section. The "Degree" dropdown is set to "Bachelor of Arts" and the "Major" dropdown is set to "Art Education". Below this, there is a plus sign (+) button. Underneath, there is a section titled "Future classes" with two input fields: "Subject" and "Number", followed by an "ADD" button. At the bottom right, there are two buttons: "RESET" and "PROCESS". The "PROCESS" button is highlighted with a red rectangular box.

7. The What-If audit is displayed.

The screenshot displays the 'What-If Analysis' interface. At the top, there is a header 'What-If Analysis' with a dropdown arrow. Below this, there is a 'Format' dropdown menu set to 'Student View'. To the right, under 'Degree progress', there is a circular progress indicator showing 36% completion and an 'Overall GPA' of 4.000. Below the progress indicator, it says 'Requirements'. At the bottom of the main content area, there is an 'Audit date' of 10/29/2022 10:13 PM and links for 'Diagnostics', 'Student data', and 'Delete audit'. A 'Collapse all' button is also present. Below this, there is a section for 'Degree in Bachelor of Arts' with a red 'INCOMPLETE' status. It shows 'Credits required: 120', 'Credits applied: 60', and 'Catalog year: 2020-2021'. At the bottom of this section, it states 'You have 14 in progress or pre-registered credits.'

8. The selected What-if Items can be viewed and updated by clicking the toggle button to open the What-If Analysis block.

This image shows a close-up of the 'What-If Analysis' header. The text 'What-If Analysis' is on the left, and a small dropdown arrow icon is on the right. A red rectangular box highlights the dropdown arrow icon.

9. Click the Print icon at the top of the screen to print a copy of your What-If audit

This image shows a close-up of the 'Worksheets' header. The text 'Worksheets' is on the left. On the right, there are three icons: a print icon, an envelope icon, and a vertical ellipsis icon. A red rectangular box highlights the print icon.