How to drop a class

1. Go to PiratePort  https://pirateport.ecu.edu/

2. Log in by clicking the purple button.

3. Click on the Student Self Service card.

4. Click on Link to “Banner Self Service for Registration and Course Catalog” link.
5. Click on the Student tab.

6. Click on the **Registration link** on the Student Tab.

7. Click on the **Add or Drop Classes link**.

8. Select **Registration Term** from the Select a Term pull down menu.

9. Enter the Registration PIN and click the Submit button.
   
   **UNDERGRADUATES:** Please contact your advisor for your Registration PIN.
   
   **GRADUATES:** Graduate students do not need a pin to register.
10. To Drop classes, select **Web Dropped** from the Action pull down menu next to the class you would like to drop.

11. Click on the **Submit Changes** button.

12. The course will be removed from your schedule.