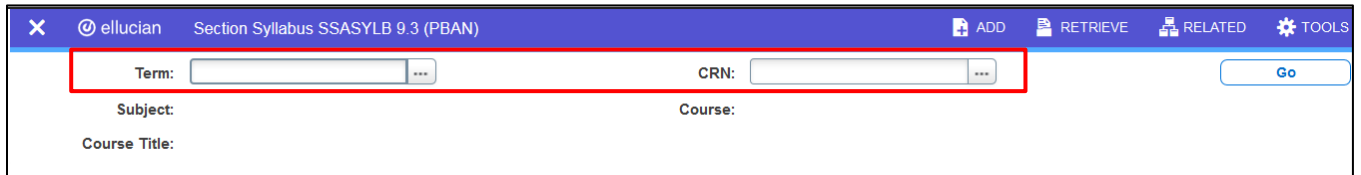


How to add information to a long title

1. Log in to Banner 9 Admin Pages.
2. At the Banner 9 Admin Pages home screen type Course Detail Information or SSASYLB.
3. Enter the following information in the search screen:
 - a. Term code
 - b. CRN



ellucian Section Syllabus SSASYLB 9.3 (PBAN)

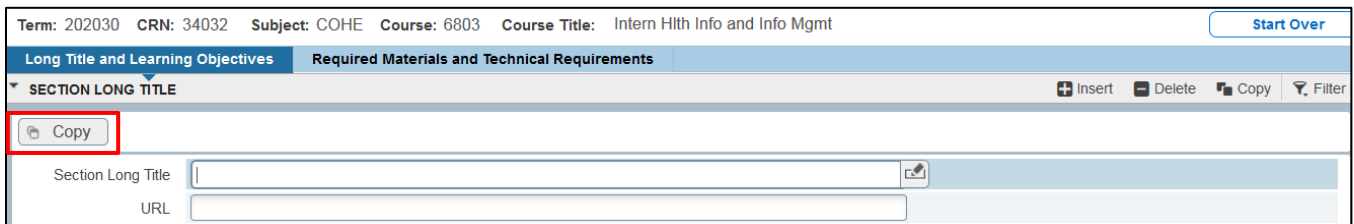
ADD RETRIEVE RELATED TOOLS

Term: CRN: Go

Subject: Course:

Course Title:

4. Click the **GO** button.
5. Click the Copy button under the SECTION LONG TITLE.



Term: 202030 CRN: 34032 Subject: COHE Course: 6803 Course Title: Intern Hlth Info and Info Mgmt Start Over

Long Title and Learning Objectives Required Materials and Technical Requirements

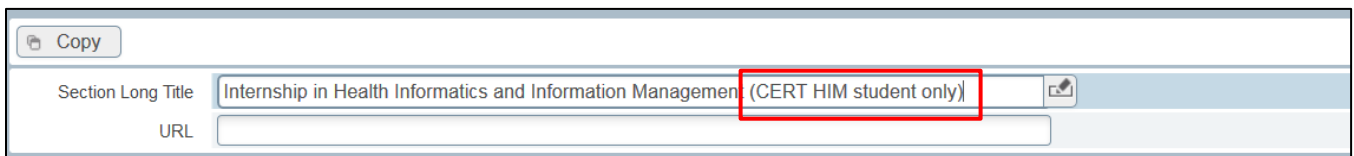
SECTION LONG TITLE Insert Delete Copy Filter

Copy

Section Long Title

URL

6. Add the additional information at the end of the title in parenthesis.



Copy

Section Long Title Internship in Health Informatics and Information Management (CERT HIM student only)

URL

7. Click Save.



Activity Date 09/27/2019 12:00:00 AM