

How to update your permanent home address in "My Information"

1. From the ECU web page (www.ecu.edu), click the Pirate Port link.

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- 2. Log into Pirate Port using your Pirate ID and Passphrase.
- 3. Click the My Information card in Pirate Port.

My Information					
Manage personal information including direct deposit, update address/phone, preferred name, personal pronoun, and gender identity.					
☆ RECENT					

4. Click the Personal Information button.



Personal Information

View and update your biographical and demographic information.

5. Under the address section, click the pencil icon (under the Home Address – Permanent) to update the information.



- 6. Update address fields in the Edit Address window.
 - Office of the Registrar 🔶 East Car
- East Carolina University 🔶
 - revised 11/18/2019

ype of Address	Valid From	Valid Until
Home Address - Permanent	11/07/2019	
ddress Line 1	Address Line 2	Address Line 3
123 College Dr	Enter Address Line 2	Enter Address Line 3
ddress Line 4	City	State/Province
Enter Address Line 4	Greenville	North Carolina
ounty	Zip/Postal Code	Country
Pitt	27858	Select Country

7. Click Update button to save address changes.

	Cancel		Update				
8.	A message will be displayed letting you know the reco	Saved Successfully					