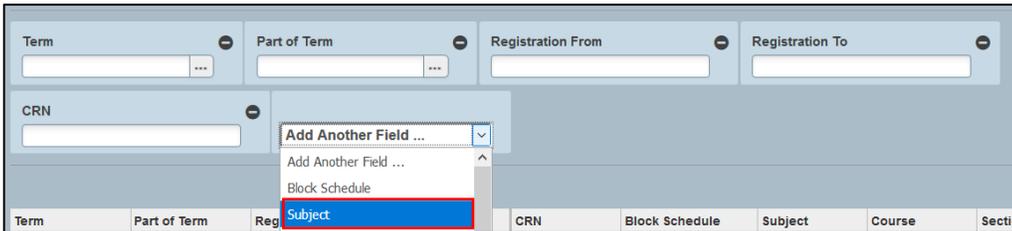


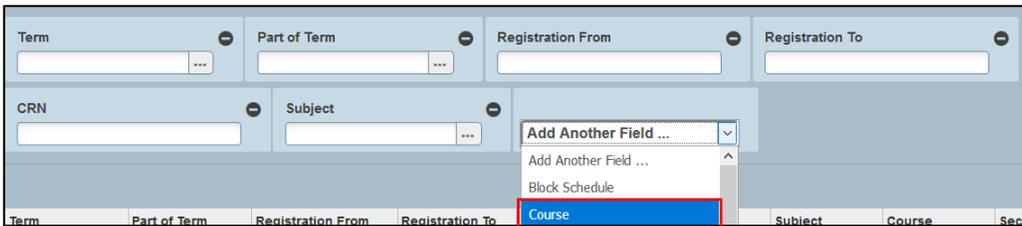
How to view detailed section information in Banner 9

1. Log in to Banner 9 Admin Pages.
2. At the Banner 9 Admin Pages home screen type Schedule Section Query or SSASECQ.
3. Click Add Another Field and select subject.



The screenshot shows the Banner 9 Admin Pages interface. The 'Add Another Field' dropdown menu is open, and 'Subject' is selected. The fields for Term, Part of Term, Registration From, and Registration To are visible at the top.

4. Click Add Another Field and select course.



The screenshot shows the Banner 9 Admin Pages interface. The 'Add Another Field' dropdown menu is open, and 'Course' is selected. The fields for Term, Part of Term, Registration From, and Registration To are visible at the top.

5. Enter the Term code, subject code and course number of the course you would like to view enrolment numbers for.



The screenshot shows the Banner 9 Admin Pages interface. The 'Basic Filter' section is visible, and the Term, Subject, and Course fields are highlighted with red boxes. The 'Go' button is visible at the bottom right.

6. Click the Go button 
7. A summary of the course and all sections is displayed.

Term	Part of Term	Registration From	Registration To	CRN	Block Schedule	Subject	Course	Section	Section Status	Camp
201880	1			85256		PHIL	1175	001	A	008
201880	1			85257		PHIL	1175	002	A	008
201880	1			85258		PHIL	1175	003	A	008
201880	1			85276		PHIL	1175	004	A	008
201880	1			85277		PHIL	1175	005	A	008
201880	1			85278		PHIL	1175	006	A	008

8. If necessary, use the navigation bar to search for the section.

201880	1			85296		PHIL	1175	009	A	008
201880	1			85306		PHIL	1175	010	A	008

Navigation: 1 of 2 | 10 Per Page | Record 1 of 13

9. Select the section by clicking on it in the list to view and click the SELECT button.

201880	1			85296		PHIL	1175	008	A	008
201880	1			85296		PHIL	1175	009	A	008
201880	1			85306		PHIL	1175	010	A	008

Navigation: 1 of 2 | 10 Per Page | Record 8 of 13

	Maximum	Actual	Remaining
Enrollment	77	72	5
Waitlist	12	0	12

Buttons: CANCEL, SELECT

10. Click the Go button.

Schedule SSASECT 9.3.10 (PBAN)

Term: 201880 | CRN: 85296 | Subject: PHIL | Course: 1175 | Title: Introduction to Ethics

Buttons: ADD, RETRIEVE, RELATED, TOOLS, Go, Copy CRN, Create CRN

11. Click on the Tabs to view all Section information.

Term: 201880 | CRN: 85296 | Subject: PHIL | Course: 1175 | Title: Introduction to Ethics | Start Over

Course Section Information | Section Enrollment Information | Meeting Times and Instructor | Section Preferences

COURSE SECTION INFORMATION

Subject: PHIL | PHILOSOPHY | Campus: 008 | Main Campus | Grade Mode: S | Standard Letter Grade

Course Number: 1175 | Status: A | Active | Session: |

Title: Introduction to Ethics | Schedule Type: 04 | Lecture | Special Approval: |

Section: 008 | Instructional Method: 01 | Face to Face | Duration: |

Cross List: | Integration Partner: |

CLASS TYPE

Traditional Class: Part of Term 1 | 08/20/2018 | 12/12/2018 | 14

Open Learning Class: First | Last | Registration Dates | Start Dates | Processing Rules

Maximum Extensions: 0

CREDIT HOURS

Credit Hours: 3.000 | Lecture: 3.000

Credit Hours Indicator: None To Or | Lecture Indicator: None To Or

Billing Hours: 3.000 | Lab: | Lab Indicator: None To Or

Contact Hours: 3.000 | Other: | Other Indicator: None To Or