



ECU

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Request for Re-evaluation of Courses Which Transferred "By Title"

Instructions

1. This form should be prepared by the student, academic advisor, or academic department and **signed by the chairperson or dean** of the academic unit in which similar courses are taught.
2. A separate form, including the course syllabus and/or course description, must be completed for each institution from which the student seeks to receive re-evaluated credits.
3. When the evaluation has been completed, the Academic Department will send the form to the Office of the Registrar at Uptown 207, or via e-mail to crediteval@ecu.edu.

Name (Last, First, Middle)

Date of Birth or ECU Banner ID

Date

Name of Transfer Institution

Course #	Course Name	Crs	ECU Equivalent	Crs

Signature of Dean or Department

Date

Contact Information: crediteval@ecu.edu