

## Schedule Type, Meeting Type and Instructional Method Codes

The University of North Carolina System updated schedule type, instruction type, and meeting type codes and definitions beginning Spring 2013 semester. Each code is mutually exclusive, i.e. only one schedule type code, only one instruction method code, and only one meeting type code is assigned to any individual course. Then, when taken together the three codes accurately and completely describe a course for reporting purpose. Schedule type codes are set at the catalog level and cannot be changed. Instruction method and meeting type codes are course section specific and are set on Banner 9 Admin Pages form SSASECT.

### Banner 9 Field: Schedule Type

| Schedule Type Code | Schedule Type Description | Schedule Type Definition   |
|--------------------|---------------------------|--|
| 1                  | Correspondence            | DISCONTINUE  |
| 2                  | Lab                       | A course requiring scientific- or research-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment, typically held in 210 designated spaces.                                   |
| 3                  | Studio                    | A course requiring visual- or aesthetic-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on environment.   |
| 4                  | Lecture                   | A course requiring the extended expression of thought supported by generally-accepted principals or theorems of a field or discipline led by an expert or qualified representative of the field or discipline.   |
| 5                  | Seminar                   | A course requiring students to participate in structured conversation or debate focused on assigned readings, current or historical events, or shared experiences led by an expert or qualified representative of the field or discipline.             |
| 6                  | Student Teaching          | A course requiring students to instruct or teach at an entity external to the institution, generally as part of the culminating curriculum of a teacher education or certification program.  |
| 7                  | Practicum                 | A course requiring students to participate in an approved project or proposal that practically applies previously studied theory of the field or discipline under the supervision of an expert or qualified representative of the field or discipline. |

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| 8  | Clinical   | A course requiring medical- or healthcare-focused experiential work where students test, observe, experiment, or practice a field or discipline in a hands-on or simulated environment.  |
| 9  | Internship, Field Experience, or Cooperative Education | A course requiring students to participate in a partnership, professional employment, work experience, or cooperative education with an entity external to the institution, generally under the supervision of an employee of the given external entity.   |
| 10 | Honors   | DISCONTINUE  |
| 11 | Colloquia  | A course requiring students to participate in an unstructured or informal meeting for the exchange of views on a specific topic with an expert or qualified representative of the field or discipline.   |
| 12 | Other  | DISCONTINUE  |
| 13 | Lecture and Lab  | A course that requires the combined attributes of a Lecture course and a Lab course.   |
| 14 | Recital, Performance, or Ensemble                      | A course requiring recital-, performance-, or ensemble-focused experiential work, including individual lessons, where students practice or rehearse and ultimately perform works of music, dance, or theatre for a jury or audience.   |
| 15 | Physical Activity                                      | A course requiring students to participate in physical training, physical conditioning, or other physical exercise activities, sports, or games.   |
| 16 | Individual Study                                       | A course requiring students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline that cannot be otherwise classified as Internship, Field Experience, Cooperative Education, Practicum, Recital, Performance, or Ensemble. |
| 17 | Recitation   | A course requiring the extended expression of thought supported by generally-accepted principals or theorems of a field or discipline led by a teaching assistant or instructor under the guidance of a permanent faculty member, which often supplements or expands upon the content of a related or co-requisite course.                 |
| 18 | Administrative   | For administrative use only. Placeholder or other administrative courses used to generate registration activity for a student for billing or other administrative purposes.  |

| Instructional Method Code | Instructional Method Description | Instructional Method Definition   |
|---------------------------|----------------------------------|---|
| 01                        | Face to Face                     | A course with instruction delivered through face to face meetings held at regular meeting times in dedicated physical space located at the institution. Courses delivered through face to face meetings that also meet occasionally for instruction delivered through the internet or world wide web should be coded as Hybrid Primarily Face to Face.  |
| 02                        | Interactive Real Time Video      | A course with instruction delivered through live or interactive video conferences or the North Carolina Research and Education Network.   |
| 03                        | TV, Videocassette, CD, DVD       | DISCONTINUE   |
| 05                        | Web Asynchronous                 | DISCONTINUE   |
| 06                        | Web Synchronous                  | DISCONTINUE   |
| 07                        | Face to Face Remote Site         | A course with instruction delivered through face to face meetings held at regular meeting times in dedicated physical space not located at the institution. Courses delivered through face to face meetings that also meet occasionally for instruction delivered through the internet or world wide web should be coded as Hybrid Primarily Face to Face.  |
| 08                        | Internet or World Wide Web       | A course with instruction delivered through the internet or world wide web that does not have dedicated physical space and meeting times. The course may have physical space and meeting times during testing or other examination periods. Courses delivered through the internet or world wide web that also meet occasionally for instruction delivered through face to face meetings should be coded as Hybrid Primarily Web. |
| 09                        | Hybrid Primarily Web             | A course with instruction delivered primarily (more than 50%) through the internet or world wide web that also meets occasionally for instruction delivered through face to face meetings. Courses delivered through the internet or world wide web that require face to face interaction only for testing or other examinations should be coded as Internet or World Wide Web.   |

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|-----------|---------------------------------|---|
| <b>10</b> | Hybrid Primarily Face to Face   | A course with instruction delivered primarily (more than 50%) through face to face meetings that also meets occasionally for instruction delivered through the internet or world wide web. Courses delivered through face to face meetings that require web-based interaction only for testing or other examinations should be coded as Face to Face. |
| <b>11</b> | Storage Device or Non-Web Media | A course with instruction delivered through content stored or broadcasted on devices including CD, DVD, disk or other storage device, videocassette, television, or other non-web media.  |

Comments: A face to face course may distribute handouts, syllabi, or other course documents through the internet or world wide web for ease of accessibility.

| <b>Banner 9 Field: Meeting Type</b> |                                 |   |
|-------------------------------------|---------------------------------|---|
| <b>Meeting Type Code</b>            | <b>Meeting Type Description</b> | <b>Meeting Type Definition</b>  |
| <b>1</b>                            | Remedial Instruction            | A course for students lacking necessary skills to perform college-level work at the level required by the institution. May not count toward degree completion.  |
| <b>2</b>                            | Regular Instruction             | A course that cannot be otherwise classified as Remedial, Honors, AP High School, Thesis or Dissertation, or Research.  |
| <b>3</b>                            | Honors Instruction              | A course section that offers material in greater depth and with a faster pace as compared to other sections of the same course.   |
| <b>4</b>                            | Master's Thesis                 | DISCONTINUE   |
| <b>5</b>                            | Doctoral Dissertation           | DISCONTINUE   |
| <b>6</b>                            | AP High School Course           | A course for high school students that is generally recognized to be equivalent to undergraduate courses.   |
| <b>7</b>                            | Thesis or Dissertation          | A course for students preparing a thesis or dissertation to be submitted in support of candidature for an academic degree or professional qualification that presents the student's research and findings.  |
| <b>8</b>                            | Research                        | A course for students performing original research that deals with an open-ended issue with the expectation of a substantial scholarly or creative product that can be formally presented on or off campus. |